



Association of Managers in Canadian College, University and Student Centres AMICCUS-C

ANNUAL GENERAL MEETING MINUTES

Thursday, May 30, 2024
On Campus - Community Room
4:30 PM EST

Chair: Melissa Kamphuis

1. Call to order

Chair, called meeting to order at 4:48 PM EST with Land Acknowledgement provided.

2. Roll Call (Proxy denoted 'P' where received)

1. Acadia Students' Union
2. Alberta University of the Arts Students' Association (P)
3. Alma Mater Society of the University of British Columbia
4. Athabasca University Graduate Students' Association (P)
5. Athabasca University Students' Union
6. Augustana Students' Association
7. Brandon University Students' Union (P)
8. Capilano Students' Union (P)
9. Carleton University Students' Association
10. Centennial College Student Association Inc.
11. Concordia Students' Association
12. Dalhousie Student Union
13. Durham College Students Association.
14. Fanshawe Student Union
15. Fleming College Students Administrative Council

16. Holland College Student Union
17. Langara Students' Union (P)
18. Lethbridge College Students' Association (P)
19. McMaster Students Union
20. Mohawk Students' Association
21. Northern Alberta Institute of Technology (NAIT) Students' Association
22. New Brunswick Community College Student Union
23. Niagara College Student Administrative Council
24. Northern Lakes College Students' Association (P)
25. Ontario Tech Students Union
26. Queen's University Alma Mater Society
27. SAIT Students' Association
28. Seneca Student Federation Inc.
29. Saskatchewan Polytechnic Students' Association Inc. (P)
30. Saint Mary's University Students' Association (P)
31. St. Clair College Student Representative Council
32. St. Francis Xavier University Students' Union (P)
33. Students' Association of Bow Valley College (P)
34. Students' Association of Northwestern Polytechnic
35. Students' Association of Lakeland College
36. Students' Association of MacEwan University
37. Students' Association of Medicine Hat College
38. Students' Association of Mount Royal University (P)
39. Students' Association of Portage College (P)
40. Students' Association of Red Deer Polytechnic
41. Students' Representative Council of Bishop's University
42. Students' Union of UBC Okanagan
43. The King's University Students' Association
44. Students' Association of NorQuest College
45. University of Alberta Students' Union
46. University of Calgary Students' Union
47. University of Fraser Valley Student Union Society
48. University of Manitoba Students' Union
49. University of Prince Edward Island Student Union
50. University of Saskatchewan Students' Union
51. University Student's Council at Western University

3. Approval of the Agenda

MOTION: BIRT the AMICCUS-C Membership accept the Annual General Meeting Agenda for Thursday, May 30, 2024 as presented.

M - NAITSA/S – Seneca/Carried

4. Approval of the Minutes

MOTION: BIRT the AMICCUS-C Membership approve the Minutes from the Annual General Meeting held on June 1, 2023 as presented.

M – St. Clair/S – St. Mary's/Carried

5. Executive Report – Highlights provided by Jeannette Mandrusiak, AMICCUS-C President

MOTION: BIRT the AMICCUS-C Membership accept the 2023 – 2024 Executive Report as presented.

M – University of Calgary/S - Durham/Carried

6. Draft Audited Financial Statements for Year Ending December 31, 2023 – Highlights provided by Carol Balzer, Central Region Director

MOTION: BIRT the AMICCUS-C Membership approve the 2023 Audited Financial Statements as presented.

M – Athabasca/S - Carleton/Carried

7. Auditor Appointment – Chair outlined appointment of Auditor

MOTION: BIRT Robert Szautner, CPA, CA of RDS Chartered Professional Accountant Prof. Corp., be appointed as the auditor for AMICCUS-C for the 2024 Fiscal Year Period ending December 31, 2024.

M – Fleming/S – Seneca/Carried

8. Elections (Christopher Girodat, Chief Returning Officer)

CRO presented all candidates who put their names forward for the positions of Western Region Director (Leeanne Mills) and Central Region Director (Sandy Taylor). Each candidate was provided with five minutes to address the membership.

Election results:

- Running uncontested, Membership ratified Leeanne Mills' appointment (by secret ballot vote, with 28 votes cast in favour, one against, one abstained and none spoiled) as Western Region Director for a two-year period term, starting July 1, 2024.
- Based on secret ballot voting for Central Region Director (with 11 valid votes cast in favour, none against and none spoiled), Membership elected Sandy Taylor for a two-year period term, starting July 1, 2024.

9. Question Period

- Question regarding the amount of money directed to NPC in the annual budget and will that number be increasing. Shari explained that the core amount of NPC budget remained unchanged when the Board approved the 2024 operating budget in the Fall of 2023, however, that number is increased as required (NPC hosts target for the conference to be break-even) however given the past couple of NPC's and overall increasing costs of delivering NPCs, it is likely the Board will look at a larger allocation to NPC when developing the 2025 NPC budget. Additional question and discussion related to hosting NPC in less costly locations which was noted as one factor that can contribute to overall NPC expense.
- Question regarding investigation of other revenues streams for AMICCUS-C. Shari noted that the Board has been considering a potential new partnership with Rubric which, if it were to proceed, would first and foremost add a new member benefit while also providing a new revenue stream.

10. Adjourn

MOTION: BIRT by the Membership that the AMICCUS-C 2023 Annual General Meeting adjourn at 5:41 PM EST.

M – Chair/