



# AMICCUS-C

Association of Managers in Canadian College  
University and Student Centres

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*Professional staff supporting student associations*

## **AMICCUS-C Executive Report**

**2025 - 2026**

**Annual General Meeting  
National Professional Conference  
Fantasyland Hotel  
Edmonton, AB  
Thursday, May 28, 2026  
3:30 pm MST**



# AMICCUS-C Executive Report

## ***Introduction and Highlights***

The Board is pleased to present its Executive Report for the period of July 1, 2025 to date, to the Membership, noting there may be some fluidity in membership count and financial impacts based on the writing of the report in late May 2026 and the 2026 AGM.

In 2025 the National Professional Conference (NPC), which was also the 48<sup>th</sup> Anniversary of AMICCUS-C, was co-hosted by University of PEI Student Union and Holland College Student Union in Charlottetown PEI from May 26 – 29, 2025. The Regional Professional Conferences (RPCs) for 2025 were hosted as follows: Western 2025 – Students' Association of Red Deer Polytechnic from October 27 – 29 and Central 2025 – co-hosted by Seneca Student Federation, Mohawk Students' Association and Niagara College Student Council from October 20 – 23.

The overall financial picture for the organization was strong in 2025-26 with sponsorship revenue exceeding the budget projections. Membership revenue was up slightly. Interest revenue was lower than budgeted due to decrease in the interest rate for the savings accounts. The 2025 budget was a conservative one with focus on non-discretionary operational expenses. With tight fiscal management, the overall impact for 2025 resulted in approximately a \$12K surplus. AMICCUS-C remained in a healthy overall financial position with the operating reserve increasing from \$72K in 2024 to \$84K as at December 31, 2025.

## ***Executive Membership***

The Executive Board for 2025 - 2026 consisted of:

- Christopher Girodat, President
- Leeanne Mills, Western Region Director
- Sandy Taylor, Central Region Director
- Julieanne Mattie, Eastern Region Director

The Management Personnel for AMICCUS-C are:

- Shari Hildred, Executive Director
- Jordan Hallawell, Communications Coordinator

## ***Summary of Meeting Dates***

The AMICCUS-C Executive met on the following dates in 2025: September 22, November 4 - 5 (in-person), December 8; and, in 2026 on January 22, February 26, April 1, May 8 and May 23-24 (in-person).



**Priority areas** - The Board focused on key commitments made to the membership:

*Accreditation Program* – The Accreditation Program was finalized and launched in 2025.

Work included:

- Surveying members to solicit feedback prior to the Accreditation Framework being finalized;
- Board review, revamp and approval of the eight Accreditation standards/criteria to satisfy, as previously developed by the Ethics Committee;
- Accreditation policy development, setting out the application process and how unique circumstances and structures of our members would be best managed;
- Accreditation Policy finalization, approval and sharing with the Membership in November 2025;
- A call for interest to primary members (or employees designated by primary members from their own association) for interested in becoming a peer evaluator; peer evaluators being an important part of the accreditation program, lending their knowledge, experience, and expertise in reviewing applications and advising the Board. Drawing from this pool of volunteers allows for three-member panels to be formed and to review accreditation applications;
- Hosted two informational webinars to provide overview of the Accreditation Program and Q&A;
- Two applications and several inquiries have been received, and one application has been approved.

*Strategic Plan Renewal* - To better inform priority alignment, the Board commenced a deep-dive review of the current Strategic Plan. Based on this work, a new 2026 – 2031 Strategic Plan was finalized and approved by the Board during their face to face meeting on May 24, 2026.

*AMICCUS Social* – This tool has served the Membership as a web-based messaging and discussion group tool. However, after several years of this platform it was determined it was time for a change to better respond to member communication needs. After surveying of the membership and review of the results, it was determined that the current platform would sunset and be replaced with *WhatsApp* which was launched in 2026. The next work in 2026 will be to refresh, update and modernize the website. Other communication investments include another multi-year contract for the Whova conference app.

Other priority work included:

- *Sponsor Participation* - In response to feedback from members, the Board has started work on a new policy statement regarding sponsors' participation at national and regional professional conferences, including protecting the candid nature of roundtable discussions and education sessions.



- Planning of the 2026 NPC along with preliminary 2027 and 2028 NPC planning considerations;
- Review of the Constitution and Bylaws for any adjustments or amendment to move forward to 2026 AGM; and
- Commenced review of the existing Awards Program.

### ***Other Activities***

*Selection Committee* - The Board serves as the Selection Committee to receive Award nominations and adjudicate applications for recipients to be recognized at the NPC closing banquet. The Board also adjudicates the annual NPC Travel Bursary applications (maximum of five and five were awarded) and the Research & Innovation Bursary (one application was received and awarded).

*Membership Administration* - The AMICCUS-C Membership as of May 20, 2026 totalled 84 organizations. Renewal of memberships commenced in January with renewal information compiled using QuickBooks Online and dues being collected. Members are responsible for advising the Executive Director of changes in FTE student members to ensure any fee adjustments can be made prior to the next billing cycle as membership fees relate directly to student counts.

*Service Partners* - AMICCUS-C continued its Service Partner program by identifying and working with prospective partners who could augment the organization's professional development program. This included continued working relationships with PayScale and Salopek & Associates Ltd.

*CRO Appointment* - The Board would like to thank Cherie Sawaryn, Executive Director of the Students' Association of NorQuest College for accepting the Board's appointment as Chief Returning Officer (CRO) for the 2026 election process. The Board would also like to thank Sarah Bray, Saint Mary's University Student Association for her service as CRO for the 2025 election process. The CRO role is a critically important one and the Board is appreciative of Sarah and Cherie for contributing their time, talent, and expertise in carrying out the CRO duties.

### **Conclusion**

As we wrap up this year, reflect and look forward, the Board is excited about the new 2026-31 Strategic plan and new and enhanced initiatives that will provide value for members through continuous professional development opportunities. Thank you to our home institutions for their support and for recognizing the personal and professional value in allowing their staff to serve colleagues across the country. Thank you to Shari and Jordan for your professionalism, dedication and commitment, supporting the continued growth and success of AMICCUS-C.

Sincerely,  
2025-26 AMICCUS-C Board of Directors